

UNITED STATES DEPARTMENT OF AGRICULTURE

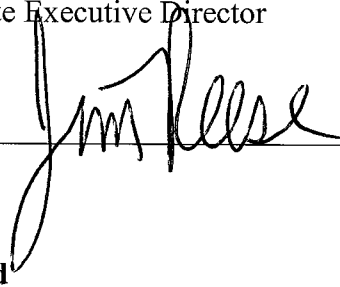
Farm Service Agency
100 USDA, Suite 102
Stillwater, Oklahoma 74074-2653

OK Notice AO-1076

For: County Offices

Preparing for 2004 County Committee (COC) Election

Approved by: State Executive Director



1 Overview

A Background

In preparation for the 2004 COC election and future elections, Notice AO-1309 announced a new set of LAA data maintenance reports developed to assist counties in reviewing and correcting records in SCIMS and the System 36.

B Purpose

Notice AO-1309 also required County Offices to provide a certification report to the State Office that each section of the database update has been completed no later than July 23, 2004. This notice provides to County Offices the required State Office report.

2 Action

A County Offices

The CED shall:

- Run reports generated by options 1 through 7 of paragraph 3 A Notice AO-1309
- **Return Exhibit 1 to the State Office by JULY 23, 2004.**

Disposal Date: October 1, 2004

Distribution: County Offices

Attention: Administrative Section

From: County Office _____

I certify reports 1 through 7 of paragraph 3 A, Notice AO-1309 have been run until all information contained therein is correct.

Signed CED

Date